

OFFICE OF THE
NALHATI MUNICIPALITY
Nalhati (T.S.), Birbhum

Memo no- 1125/Nal/Muni

Date- 07.07.2025

OFFICE OF THE BOARD OF ADMINISTRATOR OF NALHATI MUNICIPALITY

NOTICE INVITING QUOTATION

N.I.Q. - 08 OF 2025-26

A)	Name of the work	1. Printing of Form, Flex, Hand Bill, Banner, Colour & Black White Sticker etc. for all purpose office programme under Nalhati Municipality, for one year. 2. Arrangement of Light & Sound setting any office programme contract period for one year under Nalhati Municipality. 3. Arrangement for setting up Pandal & suppling of other related materials (Decorator) any office programme contract period for one year under Nalhati Municipality 4. Supply Meal & Tiffin for any other Office Programme under Nalhati Municipality for one year. 5. Work of Desktop & Laptop Hire, Repairing, maintenances, Servicing, Toner, Cartage & Misc. purchase of New Laptop Computer, Desktop, Printer etc related of Computer under Nalhati Municipality, for one year. 6. Arrangement of Internet supply (Wi-Fi) for one year of any other Office Programme.
	Date of Opening	: 17.07.2025 upto 3.00 p.m.

B) Sealed quotation in printed form as specified is invited by the Chairperson, Nalhati Municipality for the submission of rate for following works and requirement towards submission of quotation papers will be available from the office of the undersigned as per particulars given below and will be received by the Chairperson, Nalhati Municipality on behalf of Board of the Administrator Nalhati Municipality,

C) The detailed N.I.Q. documents and other relevant particulars (if any) may be seen by the intending quotationer during office hours in the office of the Chairperson, Nalhati Municipality at Nalhati Town.

D) Deduction viz (i) ST (ii) IT or any other taxes, due as per rules, will also be deducted from the bill of the agency.

E) Applicants intending to appear to bid need to produce valid PAN & Bank Account details, Decision of Chairperson Nalhati Municipality shall be final & binding on the application in this regard.

F) Chairperson reserves the right to accept or reject any offer without assigning any reason and no way bound to accept the lowest rate.

Memo No: 1125/8/Nal/Muni
Copy for information to: -



1. S.D.O. Rampurhat, Birbhum
2. Executive Officer, Nalhati Municipality.
3. Finance Officer, Nalhati Municipality.
4. S.A.E./S.I, Nalhati Municipality.
5. A.F.C./Accountant, Nalhati Municipality.
6. Office Notice Board, Nalhati Municipality.
7. I.T. for Web uploading.
8. Daily News Paper

Date: 07.07.2025

Chairperson
Board of Administrator
Nalhati Municipality

Chairperson
Board of Administrator
Nalhati Municipality