



OFFICE OF THE

NALHATI MUNICIPALITY**Nalhati (T.S.); Birbhum**

Memo no- 1850/21/Nal/Muni

Date-23.12.2021

OFFICE OF THE BOARD OF COUNCILORS OF NALHATI MUNICIPALITY

NOTICE INVITING QUOTATION

N.I.Q. – 14 OF 2021-22

Sealed quotation in printed form as specified is invited by the Chairman, Nalhati Municipality for the submission of rate for following works and requirement towards submission of quotation papers will be available from the office of the undersigned as per particulars given below and will be received by

a)	Name of the work	:	1. Hire of 10 pieces Laptop Computer for the purpose of Data Entry under Duare Sarkar Programme 2022 of Nalhati Municipality.
b)	Date of Opening	:	31.12.2021 upto 3.00 p.m.

the Chairperson, Nalhati Municipality on behalf of Board of the Councilors of Nalhati Municipality,

B) The detailed N.I.Q. documents and other relevant particulars (if any) may be seen by the intending quotationer during office hours in the office of the Chairperson, Nalhati Municipality at Nalhati Town.

C) Deduction viz (i) ST (ii) IT or any other taxes, due as per rules, will also be deducted from the bill of the agency.

D) Applicants intending to purchase quotation papers are requested to produce valid ST clearance certificate, PT clearance certificate, PAN card & other credentials as mentioned in clause no.1(b) (supplier/agency eligible for submission of rates) in attested photocopies/ notarized documents & a prayer for purchase of quotation documents addressed to the Chairman Nalhati Municipality. Decision of Chairman Nalhati Municipality authority shall be final & binding on the applicants in this regard.

I) Chairman reserves the right to accept or reject any offer without assigning any reason and no way bound to accept the lowest rate.



Chairman

Nalhati Municipality
Rajendra Prasad Singh
Chairman
Nalhati Municipality

Copy for information to: -

1. S.D.O. Rampurhat, Birbhum
2. Executive Officer, Nalhati Municipality.
3. Finance Officer, Nalhati Municipality
4. S.A.E./S.I, Nalhati Municipality.
5. A.F.C./Accountant, Nalhati Municipality.
6. Office Notice Board, Nalhati Municipality.
7. I.T. for Web uploading.



Chairman

Nalhati Municipality
Rajendra Prasad Singh
Chairman
Nalhati Municipality