

NALHATI MUNICIPALITY**Nalhati (T.S.); Birbhum**

Memo no-1559/Nal/Muni

Date:19.06.2023

OFFICE OF THE BOARD OF COUNCILORS OF NALHATI MUNICIPALITY

NOTICE INVITING QUOTATION**N.I.Q. -04 OF 2023-24**

Sealed quotation in printed form as specified is invited by the Chairman, Nalhati Municipality for the submission of rate for following works and requirement towards submission of quotation papers will be available from the office of the undersigned as per particulars given below and will be received by the Chairperson, Nalhati

A)	Name of the work	<ol style="list-style-type: none"> 1. Arrangement of Light & Sound setting for the contract period 22.06.2023-22.06.2024 of any office programme under Nalhati Municipality. 2. Arrangement for setting up Pandal & suppling of other related materials (Decorator) for the contract period from 22.06.2023-22.06.2024 of any office programme under Nalhati Municipality. 3. Supply Meal & Tiffin for any other Office Programme under Nalhati Municipality. 4. Work of Desktop & Laptop Hire, Repairing, Maintenances, Servicing, Toner, Cartage & Misc. Purchase of New Laptop Computer, Desktop, Printer etc related of Computer under Nalhati Municipality, from 22.06.2023 to 22.06.2024. 5. Arrangement of Internet supply (Wi-Fi) for the contract period from 22.06.2023-22.06.2024
B)	Date of Opening	29.06.2023 upto 3.00 p.m.

Municipality on behalf of Board of the Administrator, Nalhati Municipality.

C) The detailed N.I.Q. documents and other relevant particulars (if any) may be seen by the intending quotationer during office hours in the office of the Chairperson, Nalhati Municipality at Nalhati Town.

D) Deduction viz (i) ST (ii) IT or any other taxes, due as per rules, will also be deducted from the bill of the agency.

E) Applicants intending to appear to bid need to produce valid PAN and Bank Account details, decision of Chairman Nalhati Municipality, shall be final & binding on the applicants in this regard.

F) Chairman reserves the right to accept or reject any offer without assigning any reason and no way bound to accept the lowest rate.

Memo No: 1559(9)/Nal/Muni

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Copy for information to: -

1. S.D.O. Rampurhat, Birbhum
2. Executive Officer, Nalhati Municipality.
3. Finance Officer, Nalhati Municipality
4. S.A.E./S.I, Nalhati Municipality.
5. A.F.C./Accountant, Nalhati Municipality.
- 6.D.M.Office Notice Board,Suri
7. Office Notice Board, Nalhati Municipality.
8. I.T. for Web uploading.
- 9.Daily News Paper



Chairperson
Rajendra Prasad Singh
Chairperson
Nalhati Municipality

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Nalhati Municipality